

TEQIP-III,
Dr. SS Bhatnagar University Institute of Chemical Engineering & Technology,
Panjab University, Chandigarh

Ref. No. SSBUI CET/TEQIP-III/2019/565

Date: 06/12/2019

Applications are invited for the post of **one Project Officer @Rs. 50000/- fixed per month** and **one Accountant @Rs. 35000/- fixed per month under TEQIP (Technical Education Quality Improvement Programme) Phase-III** sanctioned to Dr. SSB University Institute of Chemical Engineering and Technology, Panjab University, Chandigarh, funded by World Bank through NPIU, MHRD, Government of India under the supervision of Prof. Amrit Pal Toor and Prof. Anupama Sharma, for six working days in a week for three months or till the project last (with one day break after 89 days) purely on contractual basis.

Interested candidates with below mentioned qualifications may submit their **applications by December 17, 2019 by 4:00 PM** along with complete biodata (**with valid valid Email address and mobile number**), photocopies of marksheets and relevant **certificates in the office of TEQIP-III, Dr. SSB University Institute of Chemical Engineering and Technology** and should appear for **walk in interview** along with their original documents and concerned experience certificates and written test as per schedule given below in the **Placement Cell**, of Dr. SSB University Institute of Chemical Engineering and Technology, Panjab University, Chandigarh. **Eligible candidates will be informed on email for the written test.**

No. of Post	Post	Date and Time of Written Test	Date and time of Interview
1	Project Officer	-----	December 24, 2019 at 2:15 PM
1	Accountant	December 24, 2019 at 10:00 AM	December 24, 2019 at 3:30 PM

1. Project Officer

One (01) post of **Project Officer** under TEQIP-III Project purely on temporary basis i.e. 89 days basis which is extendable from time to time depending on requirement under TEQIP-III project

Essential Qualification & Experience

The applicant should have minimum Masters degree in Management/Engineering/IT/Computer Applications from a recognized University/Institute with at least 5 years of relevant experience. The candidate should have good knowledge of GeM, PMSS and MIS. Candidate should be well versed with MS Office.

Age Limit: The applicant should be below the age of 60 years as on the date of application.

Consolidated Salary: Rs. 50,000/- per month

2. Accountant

One (01) post of **Accountant** under TEQIP-III Project purely on temporary basis i.e. 89 days basis which is extendable from time to time depending on requirement under TEQIP-III project

Essential Qualification & Experience:

Bachelor Degree (B.com/ B.CA) from a recognized University with knowledge of Tally Software and PFMS software.

Desirable Qualifications

Experience in Purchase and accounts for a period of 5 years in a Govt/Private organization/ Institution/ industry

Age Limit: The candidate should not less than 18 years and not more than 40 years of age on the last date fixed for submission of application.

Consolidated Salary:- Rs. 35,000/- per month

No TA/DA will be given for appearing in the interview.

Prof. Anupama Sharma,
(Project Coordinator, TEQIP-III),

Dr. SSBUI CET

Prof. Amrit Pal Toor
(Project Head, TEQIP-III),

Dr. SSBUI CET