

# NOTICE INVITING RECRUITMENT



**Punjab Water Resources Management and Development Corporation**  
(A Government of Punjab Undertaking)

S.C.O. 8, 9 & 10, Phase-1, Sector-55, Sahibzada Ajit Singh Nagar



## **PUNJAB GOVERNMENT INITIATIVE UNDER GHAR GHAR ROZGAR**

**Advertisement No.01 of 2021**

### **Important Dates**

<b>Date of publication of advertisement :</b>	<b>21-02-2021</b>
<b>Starting date of submission online applications :</b>	<b>22-02-2021</b>
<b>Last date of submission online applications :</b>	<b>14-03-2021 (up to 5 P.M.)</b>
<b>Last date for fees payment :</b>	<b>15-03-2021</b>

### **Detailed Information**

Eligible applicants are invited to submit online applications from 22-02-2021 to 14-03-2021 (up to 05.00 P.M.) in the prescribed online format available at website: <https://pwrmdc.punjab.gov.in> – (“Recruitment”) for the total **262 No. Posts of different categories (Company Secretary-01, Tubewell Operator-253, Electrician-08)** with payment mode as prescribed below :-

<b>Application Fee (Non-refundable to the candidates)</b>	
<b>Name of Category</b>	<b>Online Application Charges</b>
<b>General Category</b>	<b>Rs. 1000 (One thousand only)</b>
<b>Scheduled Caste/Scheduled Tribes</b>	<b>Rs. 250 (Two hundred and fifty only)</b>
<b>Ex-Servicemen</b>	<b>Rs. 200 (Two hundred only)</b>
<b>Persons with Disability</b>	<b>Rs. 500 (Five hundred only)</b>
<b>Backward Class</b>	<b>Rs. 250 (Two hundred and fifty only)</b>
<b>Economically Weaker Section (EWS)</b>	<b>Rs. 250 (Two hundred and fifty only)</b>

The candidate entitled to fee concession **MUST SUBMIT** with their application form a self-attested copy of the certificate, certifying their claim for fee concession at the time of counselling. Candidates who do not submit such a certificate shall not be entitled to fee concession under any circumstances. Failing to produce the certificate in counselling would result in cancellation of his/her candidature and next candidate in the merit list will be selected.

**Please ensure that you fulfill the following conditions of eligibility in terms of nationality, age, educational qualifications and other terms & conditions mentioned in the NIR.**

**1. NATIONALITY:**

- i) No person shall be appointed to the service unless he/she is:-
  - a) a Citizen of India; or
  - b) a Citizen of Nepal; or
  - c) a Subject of Bhutan; or
  - d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settlement in India; or
  - e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic Of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

- ii) A person in whose case a certificate of eligibility is necessary may be admitted to the written examination. He/ She should furnish the proof that he/she has applied for the certificate at the time of counselling. But he/she shall not be appointed to the service unless the necessary certificate is given to him/her by the Government of Punjab in the Department of Home Affairs and Justice, failing to produce the certificate in counselling would result in cancellation of his/her candidature and next candidate in the merit list will be selected.

- iii) No person shall be recruited to the service unless he/she produces the following documents at the time of counselling:-

- a) Character Certificate from school or institute last attended, if any, otherwise similar certificate from two responsible persons not being his/her relatives, who are well acquainted with him/her in his private life and are unconnected with him in his/her private life, failing which would result in cancellation of his/her candidature.
- b) An affidavit (**Annexure -'I'**) duly attested by the 1st Class Magistrate to the effect that he/she was never convicted for any criminal offence involving moral turpitude and that he/she was never dismissed or removed from service of any State Government, Government of India other Public Sector Undertakings, failing which would result in cancellation of his/her candidature.

- iv) **Disqualification**

- a) Who has entered into or contracted a marriage with a person having spouse living shall not be eligible for appointment to the service
- Or
- b) Who, having a spouse living, has entered into or contracted a marriage with any person shall not be eligible for appointment to the service.

## 2. DETAIL OF POSTS :-

Sr. No.	Name of the Posts	Category wise number of posts									
			GEN	SC	BC	ESM	HCAP	SPORTS	FF	EWS	Total
1.	Company Secretary	No. of posts	01	--	--	--	--	--	--	--	<b>01</b>
2.	Tubewell Operator	Backlog	--	01	--	--	--	--	--	--	<b>01</b>
		No. of posts	71	30	15	23 Gen - 08 SC - 10 BC - 05	07 VH - 02 HH - 02 OH - 01 ID/MD -02	05 Gen - 02 SC - 03	01	17	<b>169</b>
		Posts reserved for women	28	20	10	10	03 VH - 01 HH - 01 OH - 01	03	01	08	<b>83</b>
		<b>Total</b>	<b>99</b>	<b>51</b>	<b>25</b>	<b>33</b>	<b>10</b>	<b>08</b>	<b>02</b>	<b>25</b>	<b>253</b>
3.	Electrician	Backlog	--	01	--	--	--	--	--	--	<b>01</b>
		No. of posts	02	02	--	--	--	--	--	--	<b>04</b>
		Posts reserved for women	--	--	01	01	--	--	--	01	<b>03</b>
		<b>Total</b>	<b>02</b>	<b>03</b>	<b>01</b>	<b>01</b>	--	--	--	<b>01</b>	<b>08</b>
<b>Key of Abbreviations:</b> SC=Scheduled Caste, BC=Backward Class, ESM=Ex-Serviceman, HCAP= Handicapped, SPORTS=Sportsmen, GEN=General, FF=Freedom Fighter, EWS = Economical Weaker Section.											

**Note:1** Punjab Government instructions dated 20.12.2001 state that it has been decided that in direct recruitment to government services the post left unfilled in the quota reserved or Mazhbi Sikhs/Balmikis, Scheduled Caste Ex-Serviceman and Scheduled Caste Sportsmen, will be reserved up to 2% for the Vimukat Jatis and Bazigar. If no candidate of the Vimukat Jatis/Bazigar is available, the said posts will then be filled by other Scheduled Castes”.

**Note:2** On direct recruitment during the probation period of three years an employee shall be paid fixed emoluments. He/She shall not be entitled to any grade pay, annual increment or any other allowance except travelling allowance. Probation period can be extended as per Government Instruction issued from time to time.

### 3. DETAILS OF THE MINIMUM QUALIFICATIONS AND PAY FOR THE POSTS :-

Sr. No.	Name of the post	Group	Pay Scale	Pay admissible as per Govt. instructions dated 17-07-2020	Qualification (from any recognized University/Board/Institute)
1.	Company Secretary	A	--	47600	i. Degree from recognized University ii. Member of the Institute of Co. Secretary of India. iii. Degree in Law or M.B.A  <b>Experience :</b> Two years experience as Company Secretary in large commercial or Industrial Undertaking of repute.
2.	Tubewell Operator	C	5200-20200 (pay matrix level-2)	19900	Matric with Punjabi + 2 year I.T.I. certificate in Electrician trade from Govt./recognized I.T.I.
3.	Electrician	C	5200-20200 (pay matrix level-2)	19900	Matric with Punjabi + 2 year I.T.I. certificate in Electrician trade from Govt./recognized I.T.I.

**For all posts above, the candidate should have:**

- Passed Matriculation examination with Punjabi as one of the compulsory or elective subjects or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time.
- Provided further that where a War Hero, who has been discharged from Defence services or paramilitary forces on account of disability suffered by him or his widow or dependent member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess aforesaid knowledge of Punjabi Language.
- Provided further that where a ward of Defence Service Personnel, who is a bonafide resident of Punjab State, is appointed by direct appointment, he/she shall have to pass an examination of Punjabi Language equivalent to Matriculation Standard or he/she shall have to qualify a test conduct by the Language Wing of the Department of Education of Punjab Government within a period of two years from the date of his appointment.

**Important Note:**

- a) For the post of Company Secretary, in addition to above mentioned educational qualification, two years experience as Company Secretary in large commercial or Industrial Undertaking of repute is must.
- b) No person shall be eligible for direct appointment to the service of Tubewell Operator and Electrician unless he/she possesses two years Industrial Training Institute certificate in Electrician trade from a recognised institution.
- c) The candidates possessing higher qualification in terms of Diploma/Degree/Masters in Electrical Engineering are also eligible for the post of Tubewell Operator and Electrician, provided he/she mandatory possesses basic qualification required for the post i.e. two years Industrial Training Institute certificate in Electrician trade from a recognised institution. It is also clarified that no extra weight-age shall be admissible to the candidate possessing higher qualification.
- d) The candidates MUST possess the requisite qualification mentioned above on or before submitting the online application form. During various stages of selection process, the candidature of the candidate shall be 'purely provisional' subject to his/her fulfilling the eligibility criteria and verification of original documents.
- e) As per letter dated 187 dated 05-04-2013 issued by the All India Council for Technical Education, New Delhi and others instructions issued by the AICTE in this regard, the qualifications acquired through distance education mode at Diploma, Bachelors and Master level's Degree in the field of Engineering Technology are not be recognized for the purpose of employment.

The candidate applying for the competitive Examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at all stages of examination for which they are admitted by the Corporation will be purely provisional, subject to satisfying the prescribed eligibility conditions. If on checking at any time before or after the Competitive Examination, it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Corporation. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Corporation or the Civil Court. Any attempt on the part of a candidate to obtain support for his candidature by any unfair means will render him/her liable for disqualification and disciplinary action.

**4. AGE AS ON 01.01.2021 (CATEGORY WISE)**

- i) Candidates should not be less than 18 years and more than 37 years of age as on 01.01.2021.
- ii) The upper age limit is relaxed up to **42 years** for Scheduled Castes and Backward Classes of Punjab.
- iii) The Upper age limit may be relaxed **upto 45 years** for Punjab Government and its Board/Corporation/Commission and Authorities employees, all States/Central Government employees. Candidates already in Government service shall only be considered for selection only on production of "No Objection Certificate" from the department concerned at the time of counselling.
- iv) As per instructions issued by the Government of Punjab vide letter No.1/50/83-5PP (1368)/3454 dated 23-04-1984 and as amended from time to time, relaxation will be given in the upper age limit for recruitment to State Services for below certain categories of women by three years i.e. from 37 to 40 years :-
  - a) Widows;

- b) Women, who are legally separated from their husbands or have been divorced;
- c) Women, whose husband have been ordered by Civil or Criminal Courts to pay maintenance to them;
- d) Women, who have, because of their desertion, been living separately from their husbands for more than two years.
- e) Women, whose husband have remarried; and
- f) Wives of serving military personnel or those who are disabled while in military service.

They would have to submit the authenticated document issued from the competent authority. The documents should be submitted in Original with attested copies at the time of counselling otherwise their candidature will be cancelled.

- v) The upper age limit is relax-able to the extent of ten years i.e. up to 47 years for Persons with Disability belonging to the State of Punjab.
- vi) The upper age limit of Ex-Servicemen of Punjab Domicile shall be calculated by deducting the period of his service in the Armed Forces of the Union of India from his actual age. If the resultant age does not exceed the upper age limit of 37 years, by more than 03 years, he/she shall be deemed to satisfy the condition regarding age limit. It is reiterated that this relaxation clause is only applicable to Ex-Servicemen of Punjab Domicile as per Punjab Government Recruitment Rules, 1982.
- vii) The upper age limit shall also be relaxed to the contract employees working under Punjab Government as per instructions issued by the Government of Punjab, Department of Personnel vide No. 9/56/2020-5PP1/33 dated 12-01-2021.

**5. THE RESERVATION CONDITIONS FOR RESERVED CATEGORIES AND THEIR RELEVANT EXPLANATION ARE AS UNDER:-**

- a) The category once filled will not be allowed to be changed.
- b) To take benefit of reservation, the reservation certificates/testimonials must be issued by the competent authority on or before submitting the online application form as per Punjab Government instructions. No extra time will be given for production of these documents.
- c) SC/ST, BC and any category of reservation belonging to other States will not be given benefit of reservation in the State of Punjab. They shall be considered against General seats only, depending upon their merit in the written exam.

**I) Scheduled Caste/ Scheduled Tribes of Punjab**

The competent authorities for issuing Scheduled Castes/Scheduled Tribes certificates are :-

- i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup>Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (Not below the rank of 1st Class Stipendiary Magistrate);
- ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;
- iii) Revenue Officer not below the rank of Tehsildar;
- iv) Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;
- v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;
- vi) As per para-3 of Punjab Government Instructions No.1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parent's service record.

- vii) The calculation details of General/reserved posts indicated in this advertisement may marginally change in view of Punjab Government instructions. 50% reservation of vacancies of the quota reserved for Schedule Caste shall be offered to Mazhbi Sikhs/Balmikis, if available, as a first preference from amongst the Schedule Caste. If the requisite number of candidates belonging to Mazhbi Sikhs/Balmikis are not available, vacancies fallen to their share will be filled by the members of other Schedule Castes as per the Punjab Schedule Castes and Backward Classes (Reservation in Services) Act, 2006.

## **II) Backward Classes of Punjab**

- i) The candidates desiring to be considered for the Backward Classes category are required to submit a valid certificate as per Punjab Government letter No.1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005, No.1/41/93 RCI/209, dated 24.2.2009 and No.1/41/93 RCI/609 dated 24.10.2013 in the Section of prescribed performa. The Backward Class Certificate in performa other than the prescribed performa will not be accepted.
- ii) The candidates belonging to Backward Class are required to attach a declaration (**Annexure- II**) along with Backward Class Certificate. That no change occurred in their status and they do not fall in the section of creamy layer as per Government letter No.10/9/2009-RCI/62, dated: 08-01-2010.
- iii) The Competent Authorities to issue the necessary certificate are:
- a) Deputy Commissioner
  - b) Additional Deputy Commissioner
  - c) Sub-Divisional Magistrate
  - d) Executive Magistrate (PCS Officers only)
  - e) Tehsildar

Regarding Point-I and Point-II, the certificate should be issued by the competent authorities of the concerned District or place of which the candidate is permanent resident should be produced at the time of counselling, failing which would result in cancellation of their candidature.

## **III) Ex-Servicemen of Punjab**

- i) "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non-combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has;
- a) Retired or released from such service at his or her own request after earning his or her pension; or
  - b) been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
  - c) been released otherwise than on his own request from such service as a result of reduction in establishment; or
  - d) been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;

- ii) but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:
  - a) Pension holders for continuous embodied service;
  - b) Persons with disability attributable to military service; and
  - c) Gallantry award winners
- iii) Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority at the time of counselling, failing which would result in cancellation of their candidature.

Ex-servicemen or Lineal Descendent of Ex-Servicemen (**LDESM**)/**Grand Children of Gallantry award winners, who have domicile of Punjab**, are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare officer/District Sainik Welfare officer of their respective district in support of their category at the time of counselling failing which would result in cancellation of their candidature. **LDESM/Grand Children of Gallantry award winners shall be considered against the vacancies for Ex-Servicemen only if no Ex-Servicemen are available.**

**Explanation:** The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

- iv) As per Punjab Government letter No.15/25/2001-4DW/1591, dated 21-05-2002 an Ex-Servicemen is allowed the benefit of reservation for the second time and even thereafter in subsequent recruitment in according with the provisions of these rules.
- v) Provided further that the wife or the lineal descendent child of the Ex-Servicemen shall be recruited against the reserved vacancy subject to the condition that:
  - a) he or she possesses the prescribed qualifications and within the prescribed age limit;
  - b) he or she is not already in service;
  - c) he or she will be eligible to avail the benefit only once in life.

Provided further that one grand Child of the Gallantry Award Winner shall be recruited against the reserved vacancy, in case the benefit or reservation has not been availed of any of the children or dependents such winner or by the winner himself subject to the conditions specified in the second provision. For the purpose of this provision Gallantry Award Winner includes the winner of the Paramvir Chakar, The Mahavir Chakra, the Vir Chakram, the Sena or Nao Sena or Vayu Sena Medal and Mention-in Despatches.

#### **Lineal Descendent of Ex-Servicemen of Punjab**

- i) Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.
- ii) As per Punjab Government notification No. GSR9/Const./Art 309, 234 and 318/Amd.(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET/2805 dated 14/05/2003;



- a) “Lineal Descendent” means sons/daughters (married/un-married/widowed legally divorced) of the re-employed/unemployed Ex-Serviceman.
- b) “Wife” shall include the widow of an Ex-serviceman, provided she has not remarried up to the date of the issue of the appointment letter.”
- c) In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as “Lineal descendent” only if a certificate to this effect has been issued by the authority appointed by the Government.
- d) The lineal descendants of the Ex-Servicemen can also apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. In case sufficient numbers of Ex-Servicemen are available, then LDESM shall be treated as General Category candidates.

#### (IV) Definition of War Hero

War hero means a defence services personnel or a para-military forces personnel, who is a bona-fide resident of Punjab State and has been killed or discharged from service on account of disability suffered by him on or after 1<sup>st</sup> January, 1999, while fighting in war declared so by Government of India, in operations in Kargil or any other sector in J and K in the on conflict with Pakistan other operations which may be notified by the State Government to have been undertaken for preserving the unity and integrity of the Country; or

- i) A defence services personnel or a para-military forces personnel who was a bona-fide resident of Punjab State and was posthumously decorated with Parmvir Chakra, Mahavir or Vir Chakra: provided that-
  - a) In exceptional instances, the cases of such War Heroes may also be covered, with the prior approval of the Department of Personnel who though bona-fide resident of Punjab State are closely connected to the State of Punjab;
  - b) In the case of War Heroes, falling in the category (II), the benefits to be given by the State Government will be restricted only to first generation dependent member/next of the kin. Note: The Government reserves the right to include any other category of Awardees for the purpose of providing employment to the category of War Heroes, as may be notified.

#### (V) Disabled Persons (Punjab)

As per instructions of the Government of Punjab, Department of Social Security and Women and Child Development issued vide letter No. 1/1/2017-3DC/1588894/1 dated 03-10-2019 the reservation for Disabled persons under Section 34 of the Right of Persons with Disabilities Act, 2016 is as under:-

Sr. No.	Types of Disability	Percentage
1.	Blind and Low Vision	1%
2.	Deaf and Hard of Hearing	1%
3.	Locomotive Disability (including Cerebral palsy, Leprosy cured, Dwarfism, Acid attack victims and Muscular dystrophy)	1%
4.	Intellectual Disability (including Autism and Specified disability) and Mental illness	1%
	Multiple disabilities specified in Serial No.1 to 4 above, including deaf-blindness	

For definition of the above mentioned categories, please refer the Schedule appended to the Right of Persons with Disabilities Act, 2016 attached as **(Annexure-III)**

- a) For Persons with Disability compensatory time of 20 minutes per hour is allowed.
- b) Persons with Disability (with 40% more disability) who apply for scribe, compensatory time of 20 minutes per hour is also allowed.
- c) 'Scribe' is allowed to the following candidate, who apply under the category of Persons with Disability, Punjab :-
  - (i) Blind and low vision candidate as per instructions cited above in Para 4(V) above.
  - (ii) Such other disabilities due to which a candidate is not able to write.
  - (iii) The Scribe will not have an academic qualification of more than 10+2 class.
- d) Persons with Disability candidates will submit the following documents to the office of GNDU, Amritsar by Registered/ Speed Post, 15 days before the date of written paper (for vetting), failing which they will not be provided the Scribe or given additional time :-
  - (i) Disability Certificate from office of the Civil Surgeon.
  - (ii) For the provision of Scribe, Affidavit registered as per the specimen attached as **Annexure-IV**.

#### **(VI) Sports Person of Punjab**

Sportspersons seeking reservation on sports merit as per instructions issued by Director Sports, Punjab to claim benefit under this category. The relevant certificate should be there with the candidate as per detail given below on or before submitting the online application form. No extra time will be given to candidates in this respect :-

- (i) In the case of recruitment to a reserved vacancy in Class-III (Group-C) posts.
  - a) That, he/she belongs to the State of Punjab; and
  - b) That he /she has won First, Second or Third Position in team or individual events while representing the State of Punjab in the State Level Championship in any of the discipline affiliated to the Punjab Olympic Association organised by the State Level federation.
- (ii) A candidate belonging to Sports Person, Punjab Category, an attested copy along with original Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be attached with the application form.
- (iii) Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports Person of Punjab Category.
- (iv) Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate issued from the competent authority at the time of counselling, failing which would result in cancellation of their candidature.

#### **(VII) Son/Daughter/Grand Son/Grand Daughter of Freedom Fighters (Punjab)**

- (i) Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e. Deputy Commissioner of the district concerned) as per Punjab Government Instructions No. 9(13)3P-II-84/5822 dated 4/4/1985,

No.1(135)-8P-II/7/310/20 dated 19.6.1991 and No. 4-13-8 P-11-97/10112 dated 22/8/1997.

- (ii) Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:-
  - a) Belong to the State of Punjab; and
  - b) have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded Tamra Patra by the Government of India; or
  - c) are otherwise eligible for the grant of Freedom Fighter pension and Tamra Patra but for any reason whatsoever did not apply for Freedom Fighter pension and Tamra Patra but can obtain Freedom Fighter/son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration (Political wing) of the Punjab Government. They should submit the Freedom Fighter pension and Tamra Patra in original with attested copy at the time of counselling, failing which would result in cancellation of their candidature.

#### **(VIII) Economically Weaker Section (EWS)**

- (i) Quantum of Reservation  
10% reservation will be provided to residents of Punjab belonging to Economically Weaker Sections, Whose gross family income is below Rs.8.00 lakh (Rupees Eight Lakh only) per annum who are not covered under the existing scheme of reservation for Schedule Castes and Backward Classes.
- (ii) Criteria of Income & Assets:
  - a) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and
  - b) Whose gross family income is below Rs.8.00 lakh (Rupees eight lakh only) per annum are to be identified as EWSs for benefit of reservation. Income shall include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.
  - c) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
    - i. 5 acres of Agricultural Land and above;
    - ii. Residential flat of 1000 sq ft. and above;
    - iii. Residential plot of 100 sq. yards and above in notified municipalities/Nagar Panchayat;
    - iv. Residential, plot of 200 sq. yards and above in areas other than the notified municipalities/Nagar Panchayat.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

- (v) The applicant will present and application and self-declaration as per **Annexure-V** and **Annexure-VI** respectively. The certificate will be issued as per specimen given in **Annexure-VII** and will be valid for the financial year in which it is issued.
- (vi) The Benefit of reservation under EWS can be availed upon production of an Income and Assets certificate issuing by competent authority as prescribed by the Government of Punjab, Department of Social Justice, Empowerment and Minorities (Reservation Cell) as and when amended from time to time.
- (Annexure-V, Annexure-VI and Annexure-VII enclosed at the end of this document)

#### **(IX) Women Reservation**

As per instructions issued by Punjab Government, Social Security and Women and Child Development Department (Social Security Branch) vide letter No.11/5/2017-1੯੯(3੯੯)/2594 dated 28-10-2020 and letter No.11/5/2017-1੯੯(3੯੯)/3268 dated 31-12-2020, there shall be thirty-three percent reservation in favour of women.

### **6. Structure of written exams**

Different exam will be taken for the post of Company Secretary, Tubewell Operator and Electrician. Candidate can apply for each post. Minimum marks for qualifying written exam for any post and any category will be 20%. There will be negative marking (1/4<sup>th</sup> marks shall be deducted for every wrong answer). The candidate will mark their answer on OMR sheet. The question papers of Tubewell Operator and Electrician cadre will be in English and Punjabi (except language part) and the question papers of Company Secretary will be in English only. The duration of exam will be maximum two hours. The Written exam will have 100 objective type questions with multiple choice answers, each carrying one mark as per details given below :-

#### **I. Company Secretary**

i) General Knowledge/awareness	= 15 questions	- 15 Marks
ii) Mental Ability /I.Q. determination	= 10 questions	- 10 Marks
iii) Mathematical Skill (Matric Level)	= 15 questions	- 15 Marks
iv) English Language (Graduation Level)	= 10 questions	- 10 Marks
v) As per prescribed Academic qualification for the post	= 50 questions	- 50 Marks
	<b>100 questions</b>	<b>- 100 Marks</b>

#### **II. Tubewell Operator**

i) General Knowledge/awareness	= 10 questions	- 10 Marks
ii) Mental Ability /I.Q. determination	= 10 questions	- 10 Marks
iii) Mathematical Skill (Matric Level)	= 10 questions	- 10 Marks
iv) English Language (Matric Level)	= 10 questions	- 10 Marks
v) Punjabi Language (Matric Level)	= 10 questions	- 10 Marks
vi) As per prescribed Academic qualification for the post	= 50 questions	- 50 Marks
	<b>100 questions</b>	<b>- 100 Marks</b>

#### **III. Electrician**

i) General Knowledge/awareness	= 10 questions	- 10 Marks
ii) Mental Ability /I.Q. determination	= 10 questions	- 10 Marks
iii) Mathematical Skill (Matric Level)	= 10 questions	- 10 Marks
iv) English Language (Matric Level)	= 10 questions	- 10 Marks
v) Punjabi Language (Matric Level)	= 10 questions	- 10 Marks
vi) As per prescribed Academic qualification for the post	= 50 questions	- 50 Marks
	<b>100 questions</b>	<b>- 100 Marks</b>

### **Equal Marks:**

In case of two or more candidates obtaining equal marks in the written examination the merit will be decided in order of following:

- a) The candidate elder in age will be placed higher in merit.

- b) If the tie still persists between candidates, the candidate obtaining higher percentage of marks in qualifying academic qualification shall be placed higher in merit.
- c) In case of candidate from other Department/Board/Corporation/PSU with higher qualification and more experience shall be placed higher in the merit. Subject to the production of Original experience certificate issued by the competent authority of the concerned Office.

**Note:**

- a) **Selection of the candidates for all posts will be made purely on the basis of merit in the written exam.**
- b) **Candidate shall have to make his/her own arrangement to reach the examination centres thirty minutes before scheduled time. No TA/DA will be payable for appearing in written examination/counselling.**
- c) **Written exam/counselling can be conducted at any place in the State of Punjab.**
- d) **No interview shall be conducted for selection to these posts.**

**7. PAY SCALE AND PROBATION :-**

- I. The Pay Scale admissible to these new recruitments will be applicable as per Government of Punjab, Department of Finance letter No. 7/42/2020-5FPI/741-746 dated 17-07-2020, No. 7/116/2020-1FP1/1268 dated 03-12-2020 and No. 7/116/20-3FP1/96 dated 25-01-2021 and as amended from time to time.
- II. The instructions issued by the Finance Department vide notification No. 7/204/2012-4FPI/60 dated 15-01-2015, letter No. 7/204/2012-4FP1/853793/1 dated 04-10-2016 and letters issued in continuation thereof, regarding grant of basic pay (minimum of the pay band) and allowances during the probation period shall also be applicable to the fresh recruitments.
- III. If candidate is working in the Other Government Departments/Boards/Corporations/PSU's offices he/she had lien on same post, then during the probation period of his/her new post, he/she shall be paid the pay which he/she was drawing on the post on which he/she had the lien.
- IV. The employee shall be however covered under Employee Provident Fund Scheme.

**8. SUBMISSION OF APPLICATION FORMS:**

- I. Candidates are advised to go through the instructions carefully before filling up Online Application Form. Request of change/correction in any particular in the Online Application Form shall not be entertained under any circumstance after submission of the online application form. The Corporation shall not be responsible for any consequence arising out of incorrect filling up of Online Application Form.
- II. Candidates may apply for more than one post by submitting separate application for each post along with separate application fee.
- III. Each Candidate shall fill only one Online Application Form for one post. An attempt by any candidate to fill more than one Online Application Form for one post may result in rejection of all such applications filled by him/her.
- IV. Candidate shall have to apply in one reserved category only. An attempt by any candidate to fill more than one reserve category may result in rejection of all such applications.
- V. The claim of reservation such as Mazhbi Sikh, Balmiki, Ramdassia and others etc. if any; should be submitted while filing the online application form. No change in reservation category (main/subsidiary) shall be allowed after the receipt of the online application. Seeker thereof would be disqualified for the further recruitment process.
- VI. Each Candidate shall fill particulars like name, father's name and date of birth etc. as per given in the matriculation or equivalent certificate.

- VII. Any person trying to upload pseudo application or illegal photographs or any other such material would be proceeded against as per law. IP address of the computer system accessing the Online Application Form shall be noted for security purposes.
- VIII. Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on web server on account of heavy load on Internet/Website. No request on this ground shall be entertained for extension in last date of application.
- IX. The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website: <https://pwrmdc.punjab.gov.in> – (“Recruitment”). Other mean/mode of application (through post, email, fax, deposit of Curriculum Vitae etc.) shall not be accepted.
- X. Candidates already working in Other Government Departments/Boards/Corporation/ PSU's can only apply ONLINE and hard copy of the application form through proper channel should be submitted in the name of Managing Director, PWRMDC, S.C.O. No: 8-9-10, Phase-1 (Sector-55), Sahibzada Ajit Singh Nagar - 160055 through Registered/Speed Post only within 10 days from the last date of submission of online application form otherwise candidature will be cancelled.
- XI. The candidate must have the following before attempting to fill Online Application Form:-
- a) **A valid email account** which has not been used for filling Online Application Form by any other Candidate applying for this Examination. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying online. Two or more Candidates CANNOT share the same email ID. All future correspondence with the Candidate will be made through the registered email ID.
  - b) **A mobile phone number** which may be used to contact the Candidate. It is not necessary that the Candidate must have mobile connection in his/her name. The Candidate may register any mobile number for communication. More than one Candidate may register the same mobile however, information given on that mobile number shall be deemed to have been delivered to all such Candidates.
  - c) **Scanned copy of a recent passport size photograph** (jpg/jpeg format) as per specification given below :-
    - 1). Photograph must be a recent passport size colour photograph with light background.
    - 2). While taking photograph please look straight at the camera with a relaxed face.
    - 3). If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
    - 4). Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face in a manner that it obscures the features.
    - 5). Size of photograph (jpg/jpeg format) should not exceed **30 KB**.

- d) **Scanned copy of the signature of the candidate** (jpg/jpeg format) as per specification given below :-
- 1). The Candidate has to sign on white paper with Blue Ink Pen only.
  - 2). The Candidate must sign clearly so that the scanned image is clear because the same shall be used for verification at the time of the examination. Candidates are warned against making someone else sign on their behalf as it would be viewed as an attempt to Impersonate, which may lead to rejection of the candidate's candidature and may result in legal action against such a candidate.
  - 3). The scanned image of the candidate's signature will be used for comparison at all stages of examination and Document Checking. The candidate must maintain uniformity in the format of signatures affixed at various stages of selection process. The signature should be of the usual kind which the candidate uses for official purposes. Any attempt to modify or using confusing signature shall be taken as an effort on the part of the candidate to impersonate or of using some other ill intent. If at any stage scanned signature of the candidate does not match with the signature on any other document, where he/she is required to sign, then the candidature of the Candidate may be rejected without any further enquiry or opportunity being given to the Candidate.
  - 4). Size of signature (jpg/jpeg format) should not exceed **10 KB**.

XII. Candidate must keep the following details ready with them before clicking on the registration button for starting their online application process.

- a) Personal demographic details including Date of Birth and Nationality.
- b) Mobile Number
- c) Personal Email ID
- d) Reservation category details
- e) Qualification certificate as per eligibility.
- f) Proof of passing of Punjabi
- g) Soft Copies of Scanned Photograph and Signatures.

XIII. **CONDITIONS WHICH MAY RENDER A CANDIDATE INELIGIBLE:**

The following conditions, among others, may render the candidates ineligible:

- a) Incomplete Application Form;
- b) Insufficient examination fee;
- c) Late receipt of print out of Online Application Form;
- d) Submission of application form by any other mean than ONLINE;
- e) Wrong/incomplete information given in the Online Application Form;
- f) Candidates debarred/dismissed from service by any University/Department/ Corporation/Board or any other Government undertaking etc.
- g) Non-fulfilment of any of the eligibility conditions, including those of Nationality, Age and Educational Qualification.

## 9. IMPORTANT INSTRUCTIONS:

- i) The Managing Director of the Corporation reserves the right not to fill up any or all the posts without assigning any reason. The number of posts in each cadre may be decreased or increased without any notice.
- ii) The scrutiny of application form shall be done after the conduct of examination. During the process of scrutiny, the application form and other relevant documents, certificates etc. of the candidates shall be examined to determine their eligibility. The candidates not meeting eligibility criteria will be rejected after the scrutiny process or any time thereafter, if found ineligible.
- iii) The candidates called for counselling will bring self-attested hard copy of the online application form along with Original Qualification documents, Reservation Certificates, Age (Birth/Matriculation certificate), (self-attested copy of original qualification documents and other original certificate also) and required affidavits along with four recent colour passport size photographs.
- iv) The candidates called for counselling will bring the Police Verification report in original along with self-attested copy of the same.
- v) The candidate called for counselling will submit the verification of all the academic qualification certificates in original issued by the respective University/Institution/ Board along with self-attested copy of the same. He/ She must also be conscious about the legal aspects involved here. In the event that the Corporation seeks any information in this regard and the Candidate is not able to in-time-produce the specified documents, his/her candidature shall be rejected without assigning any opportunity.
- vii) The candidate called for counselling will submit an affidavit duly attested by the 1<sup>st</sup> Class Magistrate that in case, he/she is found ineligible by way of false or forged documents, he/she will be liable for criminal and legal proceedings against him/her (**Annexure-VIII**).
- viii) The candidate selected for appointment will have to submit a bond at the timing of joining the service of the Corporation that he/she will not leave the job for two years. The specimen of bond will be given with the appointment letter. If he/she intends to leave the job of the Corporation then he/she will have to deposit Rs.50,000/- with interest thereon @12% per annum from the date of demand. Further, he/she has to complete all other formalities as per the Service-bye Laws of the Corporation and as per the Punjab Governments instructions issued from time to time.

## 10. GENERAL INSTRUCTIONS:

- i) The category once filled will not be allowed to be changed. If any candidate applies for the same post in more than one category, the category in which he/she register first will be considered and the subsequent applications will automatically stand rejected.
- ii) **Candidates are not required to send hard copies of their applications and the copy of the qualification documents and reservations documents but are required to bring at the time of counselling.**



- iii) Candidate are advised to visit the website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”) and check their E-mail accounts (inbox as well as spam box) regularly for updates and important information. Unnecessary correspondence with Corporation should be avoided.
- iv) The place of written exam and **Admit Card** will be available at website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”).
- v) Candidates would be required to paste one recent coloured photograph at the designated space in the Online Application Form. Candidates are advised to retain a copy each of Online Application Form. Candidates doing self-attestation in the manner rendering de-facing at the photograph shall risk the cancellation of their application.
- vi) The candidate must ensure to reach the allotted centre 30 minutes before scheduled time.
- vii) The candidate should bring the Printed copy of admit card along with their identity proof in original i.e. either of Voter Card, Passport, Aadhaar Card, Pan Card or Driving Licence. No other identity document will be entertained.
- viii) Mere eligibility for written exam appearing in written exam or passing of written exam shall not make candidate eligible for selection/appointment. The appointment will be subject to the fulfilment of eligibility and other conditions mentioned in the recruitment notice. The candidate called for counselling (Document Checking) will not have any claim for the selection. Managing Director of the Corporation reserves the right to change or cancel the selection process at any stage.
- ix) The candidate is not allowed to carry any electronic device/gadget, mobile phone, Calculators, explosive material or sharp edge weapon or blade etc. in the examination hall.
- x) The selection of a candidate will be provisional subjected to the verification of Original documents.
- xi) During Document checking if any candidate fails to produce the original documents/certificates regarding qualification, age, category etc. he/she shall cease to have any right for selection and in that case the candidate next in the merit list shall be considered for selection. No claim whatsoever on this account shall be maintainable.
- xii) The candidate must possess the required qualification/reservation and other relevant certificates on or before the last date of submission the online application form. The application of the candidate will be rejected if the candidate does not fulfil the required qualification/ reservation criteria before the last date of filing of online application.
- xiii) If any information/certificates/documents are found false at any stage, the registered candidate shall be liable for disqualification and prosecution in accordance with the provisions of the law.
- xiv) The Corporation will not be responsible for any consequence arising out of incorrect filling up of Online Application Form.

- xv) Before declaration of the results, question papers and answer keys shall be displayed on website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”) and also a notice on the website shall be put up for inviting objections (if any). Two days’ time shall be given for raising any objection regarding validity of the key of any question. Non-refundable Fees of Rs.50 (Rupees Fifty only) per question will be charged by the GNDU from the candidate. After that, the final result will be displayed on the website.
- xvi) The final result shall be prepared on the basis of marks obtained by the candidates in the written competitive examinations.
- xvii) The final list of selected candidates shall be displayed on the website after counselling (verification of documents).
- xviii) The selected candidate may be posted in any Office of the PWRM&DC in Punjab or outside Punjab in the public interest and the interest of Corporation work.
- xix) The Managing Director of the Corporation reserves the right to modify, alter or withdraw this recruitment notice at any point of time and without assigning any reason.
- xx) The whole of the above recruitment process shall be subject to any latest instructions/notifications/orders issued by the Punjab Government from time to time.

**Notes:-**

- a) **Candidates are advised in their own interest to apply using Online Application Form much before the closing date and not to wait till the last date to avoid congestion on the web server on account of heavy load on Internet/Website.**
- b) **All candidates are required to keep in touch with website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”).**
- c) **All subsequent Notices shall be displayed on the website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”).**
- d) **In case of any change in date/s of the written exam, the same will be displayed on the website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”).**
- e) **Schedule for counselling (documents verification) of shortlisted candidates, will be displayed on the website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”).**

**11. HOW TO APPLY ONLINE:**

- i) Candidate can only apply online at website: <https://pwrmdc.punjab.gov.in> – (“**Recruitment**”) from home or anywhere where there is an access to the Internet.
- ii) Complete the form available on the website: <https://pwrmdc.punjab.gov.in> by clicking at the link “**Recruitment**”.
- iii) Every successful registration will be allotted the Login ID and Password.
- iv) Get the print out of the successful registered application form.
- v) Incomplete form or forms filled with wrong information, the candidature shall stand automatically cancelled / rejected and shall not be considered for further processing.
- vi) Only Online registered application forms will be entertained.

**NOTES:-**

- i) Merely appearing in the entrance exam does not entitle the candidate for the right to selection unless he/she fulfil the prescribed eligibility criteria and other terms and conditions of the advertisement. Thereafter selection will be on the inter-se merit of the written exam subject to reservation prescribed. Candidates are advised to please ensure that they fulfil all the eligibility requirements for the post applied. If candidates may feel that he/she is not fulfilling any of the essential eligibility criteria due to which his/her candidature may be cancelled at any stage are advised not to apply.
- ii) Selection of the candidates will be made purely on the basis of merit in the written exam.
- iii) Candidates will be called for counselling (original documents inspection) up to 1.5 times the number of post to be filled (category wise) from the merit list of the written exam only, on an appointed day in person before the Selection Committee at a specified date, time and place. Failure of any candidate to come personally with all complete original documents shall lead to forfeiture of his/her claim and the next candidate on merit shall be considered. There shall be NO EXTENSION OF DATE WHATSOEVER UNDER ANY CIRCUMSTANCES.
- iv) Waiting list will be prepared from the merit list as per Punjab Government instructions. However, the Managing Director of the Corporation reserves the right to increase or decrease the waiting list.
- v) The recruitment SHALL BE MADE SUBJECT TO 100% VERIFICATION of all CERTIFICATES from the issuing authorities and SHALL BE LIABLE TO BE DECLARED NULL AND VOID ABINITIO WITHOUT ANY NOTICE WHATSOEVER IN CASE ANY DOCUMENT IS FOUND FAKE OR FORGED. The Corporation shall immediately launch against such candidates suitable criminal proceedings besides civil proceedings to make recoveries of salary and other emoluments paid to such candidates.
- vi) For any difficulty/assistance in (i) Understanding the instructions, (ii) Filling the Application Form, (iii) Downloading the Admit Card, and (iv) Any subsequent instructions displayed on Website etc., help can be taken through the E-mail: [pwrmdc.helpdesk@gmail.com](mailto:pwrmdc.helpdesk@gmail.com) available during working hours.
- vii) In case of any further difficulty, help can also be taken through the E-mail: [recruitmentpwrmdc@gmail.com](mailto:recruitmentpwrmdc@gmail.com) available during working hours.

The applicants are advised in their own interest to regularly visit the **website:** <https://pwrmdc.punjab.gov.in> – (“Recruitment”) for any news/updates in this regard.

**MANAGING DIRECTOR**

Punjab Water Resources Management and Development  
Corporation Ltd; Sahibzada Ajit Singh Nagar.

**AFFIDAVIT**

I,.....S/o,D/o.....  
resident of.....  
.....do hereby solemnly affirm and declare as under:-

1. That, I was never convicted for any criminal offence involving moral turpitude.
2. That, I was never dismissed or removed from service of any State Government, Government of India and other Public Sector Undertakings.

DATE  
PLACE

DEPONENT

**Verification**

Verified on this .....day of ....., 2021 that the contents of my above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed there of.

DATE  
PLACE

DEPONENT

ਭਰਤੀ/ਦਾਖਲੇ ਸਮੇਂ ਲਏ ਜਾਣ ਵਾਲੇ ਪੱਛੜੀ ਸ਼੍ਰੇਣੀ ਨਾਲ ਸਬੰਧਤ ਵਿਅਕਤੀ ਤੋਲਏ ਜਾਣ ਵਾਲੇ ਸਵੈ ਘੋਸ਼ਣਾ  
ਪੱਤਰ ਦਾ ਪਰਫਾਰਮਾ

1. ਮੈਂ .....ਪੁੱਤਰ/ਪੁੱਤਰੀ ਸ੍ਰੀ..... ਵਾਸੀ  
.....ਪਿੰਡ/ਕਸਬਾ/ਸਹਿਰ.....ਜਿਲ੍ਹਾ.....  
ਘੋਸ਼ਣਾ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੈਂ .....ਜਾਤੀ ਨਾਲ ਸਬੰਧ ਰੱਖਦਾ/ਰੱਖਦੀ  
ਹਾਂ ਤੇ ਇਹ ਜਾਤੀ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਪੱਤਰ ਨੰ: .....ਮਿਤੀ  
.....ਰਾਹੀਂ ਪੱਛੜੀ ਸ਼੍ਰੇਣੀ ਕਰਾਰ ਦਿੱਤੀ ਗਈ ਹੈ।
2. ਮੈਂ ਇਹ ਵੀ ਘੋਸ਼ਣਾ ਕਰਦਾ ਹਾਂ ਕਿ ਮੈਂ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਜਾਰੀ ਹਦਾਇਤਾਂ ਨੰ:  
1/41/93-ਰਸ1/459, ਮਿਤੀ 17-01-1994, ਜਿਸ ਨੂੰ ਬਾਅਦ ਵਿੱਚ ਪੱਤਰ ਮਿਤੀ 1/41/93-  
ਰਸ1/1597 ਮਿਤੀ 17-08-2005 ਨੰਬਰ 4/41/93-ਰਸ1/209, ਮਿਤੀ 04-02-2009 ਅਤੇ  
ਪੱਤਰ ਨੰ: 1/41/93-ਰਸ1/609 ਮਿਤੀ 24-10-2013 ਨਾਲ ਸੋਧਿਆ ਗਿਆ ਹੈ, ਦੀ ਅਨੁਸੂਚਿਤ  
ਵਿੱਚ ਦਰਜ ਕਾਲਮ 3 ਅਧੀਨ ਨਹੀਂ ਆਉਂਦਾ।

ਸਥਾਨ:

ਘੋਸ਼ਨਾਕਰਤਾ

ਮਿਤੀ:

ਵੈਰੀਫਿਕੇਸ਼ਨ :-

ਮੈਂ ਇਥੇ ਇਹ ਘੋਸ਼ਣਾ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਉਪਰੋਕਤ ਦਿੱਤੀ ਗਈ ਜਾਣਕਾਰੀ ਮੇਰੀ ਸਮਝ  
ਅਨੁਸਾਰ ਸਹੀ ਵਾ ਦਰੁਸਤ ਹੈ ਅਤੇ ਇਸ ਵਿੱਚ ਕੁਝ ਵੀ ਛੁਪਾਇਆ ਨਹੀਂ ਗਿਆ ਹੈ। ਮੈਂ ਇਨ੍ਹਾਂ ਤੱਥਾਂ ਤੋਂ  
ਜਾਣੂ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੀ ਕੋਈ ਵੀ ਦਿੱਤੀ ਸੂਚਨਾ ਗਲਤ ਨਿਕਲਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਵਿੱਚ ਦਰਜ ਸਜ਼ਾ  
ਦਾ/ਦੀ ਹੱਕਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਪ੍ਰਾਰਥੀ ਨੂੰ ਇਸ ਸੂਚਨਾ ਦੇ ਆਧਾਰ ਤੇ ਦਿੱਤੇ ਗਏ ਲਾਭ  
ਵਾਪਿਸ ਲੈ ਲਏ ਜਾਣਗੇ।

ਸਥਾਨ:

ਘੋਸ਼ਨਾਕਰਤਾ

ਮਿਤੀ:

THE SCHEDULE  
[See clause (zc) of section 2]  
SPECIFIED DISABILITY

1. Physical disability.—

- A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—
- (a) "Leprosy cured person" means a person who has been cured of leprosy but is suffering from—
    - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;
    - (ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
    - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;
  - (b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;
  - (c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
  - (d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;
  - (e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.
- B. Visual impairment—
- (a) "blindness" means a condition where a person has any of the following conditions, after best correction—
    - (i) total absence of sight; or
    - (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
    - (iii) limitation of the field of vision subtending an angle of less than 10 degree.
  - (b) "low-vision" means a condition where a person has any of the following conditions, namely:—
    - (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
    - (ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.
- C. Hearing impairment—
- (a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;
  - (b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;
- D. "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—
  - (a) “specific learning disabilities” means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;
  - (b) “autism spectrum disorder” means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.
3. Mental behaviour,—
 

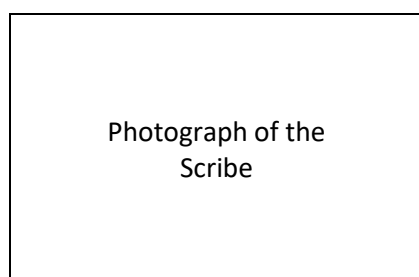
“mental illness” means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.
4. Disability caused due to—
  - (a) chronic neurological conditions, such as—
    - (i) “multiple sclerosis” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
    - (ii) “parkinson's disease” means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.
  - (b) Blood disorder—
    - (i) “haemophilia” means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor would may result in fatal bleeding;
    - (ii) “thalassemia” means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.
      - (i) “sickle cell disease” means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; “hemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.
5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.
6. Any other category as may be notified by the Central Government

**AFFIDAVIT**

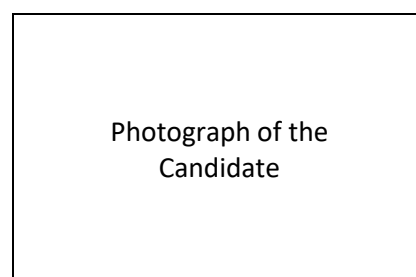
I \_\_\_\_\_ a candidate with  
\_\_\_\_\_(name of the disability) appearing for the  
\_\_\_\_\_(name of the examination) bearing Roll. No.  
\_\_\_\_\_ at \_\_\_\_\_ (name of the centre) in the  
District \_\_\_\_\_ (name of the State). My qualification is  
\_\_\_\_\_.

I do hereby state that \_\_\_\_\_(name of the  
scribe) will provide the service of scribe for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is \_\_\_\_\_. In  
case; subsequently it is found that his/her qualification is not as declared by the undersigned and  
is beyond my qualification. I shall forfeit my right to the post and claims relating thereto.



Photograph of the  
Scribe



Photograph of the  
Candidate

(Signature of Scribe)

(Signature of the candidate with Disability)

Place:

Date:



ਆਰਥਿਕ ਤੌਰ ਤੇ ਕਮਜ਼ੋਰ ਵਰਗ (Economically Weaker Sections) ਦੇ ਲਈ ਪੰਜਾਬ ਸਰਕਾਰ ਦੇ ਅਧੀਨ ਆਉਂਦੀਆਂ ਆਸਾਮੀਆਂ/ਸੇਵਾਵਾਂ ਵਿੱਚ ਨਿਯੁਕਤੀ/ਵਿਦਿਅਕ ਅਦਾਰਿਆਂ ਵਿੱਚ ਦਾਖਲੇ ਲਈ Income & Assets Certificate ਪ੍ਰਾਪਤ ਕਰਨ ਸਬੰਧੀ ਬੇਨਤੀ ਪੱਤਰ।

ਸੇਵਾ ਵਿਖੇ

ਤਹਿਸੀਲਦਾਰ,  
ਤਹਿਸੀਲ  
ਜ਼ਿਲ੍ਹਾ

ਬਿਨੈਕਾਰ ਦੀ  
ਪਾਸਪੋਰਟ ਸਾਈਜ਼  
ਫੋਟੋ

ਬੇਨਤੀ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੈਂ \_\_\_\_\_ ਜਾਤੀ ਨਾਲ ਸਬੰਧ ਰੱਖਦਾ/ਰੱਖਦੀ ਹਾਂ ਅਤੇ ਇਹ ਜਾਤੀ ਭਾਰਤ ਸਰਕਾਰ ਵੱਲੋਂ ਅਨੁਸੂਚਿਤ ਜਾਂਦੀਆਂ/ਅਨੁਸੂਚਿਤ ਕਬੀਲਿਆਂ/ਹੋਰ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੀ ਸੂਚੀ ਵਿੱਚ ਸ਼ਾਮਲ ਨਹੀਂ ਹੈ। ਮੈਂ ਭਾਰਤ ਸਰਕਾਰ ਦੇ ਅਧੀਨ ਆਉਂਦੀਆਂ ਆਸਾਮੀਆਂ/ਸੇਵਾਵਾਂ/ਵਿਦਿਅਕ ਅਦਾਰਿਆਂ ਵਿੱਚ ਦਾਖਲੇ ਲਈ ਅਪਲਾਈ ਕਰਨਾ ਹੈ, ਜਿਸ ਵਾਸਤੇ ਮੈਨੂੰ Income & Assets Certificate ਦੀ ਜ਼ਰੂਰਤ ਹੈ।

ਮੈਂ ਭਾਰਤ ਸਰਕਾਰ ਦੀ ਪਾਲਿਸੀ ਅਨੁਸਾਰ ਆਰਥਿਕ ਤੌਰ ਤੇ ਕਮਜ਼ੋਰ ਵਰਗ ਵਿੱਚ ਆਉਂਦਾ/ਆਉਂਦੀ ਹਾਂ। ਮੈਂ ਬਿਨੈ ਪੱਤਰ ਦੇਣ ਸਮੇਂ ਆਪਣੀ ਅਤੇ ਆਪਣੇ ਪਰਿਵਾਰ ਦੀ ਸਲਾਨਾ ਆਮਦਨ ਅਤੇ ਜਾਇਦਾਦ ਦਾ ਵੇਰਵਾ ਦੇਣ ਲਈ ਹੇਠ ਲਿਖੇ ਨੁਕਤਾ ਨੰ: 1, 2, 3 ਨੂੰ ਮੱਦੇਨਜ਼ਰ ਰੱਖਦੇ ਹੋਏ ਘੋਸ਼ਣਾ ਪੱਤਰ ਦੇ ਰਿਹਾ/ਰਹੀ ਹਾਂ ਜੋ ਕਿ ਹਰ ਪੱਖੋਂ ਸਹੀ ਅਤੇ ਦਰੁਸਤ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਮੈਨੂੰ Income & Assets Certificate ਜਾਰੀ ਕਰਨ ਦੀ ਕਿਰਪਾਲਤਾ ਕੀਤੀ ਜਾਵੇ।

#### ਨੱਥੀ ਦਸਤਾਵੇਜ਼ਾਂ ਦਾ ਵੇਰਵਾ :- (ਟਿੱਕ ਕਰੋ ✓)

ਬਿਨੈਕਾਰ ਦਾ ਨਾਮ		1.	ਸਵੈ ਘੋਸ਼ਣਾ ਪੱਤਰ (ਜਰੂਰੀ)
ਪਿਤਾ ਦਾ ਨਾਮ		2.	ਰਿਹਾਇਸ਼ ਦਾ ਸਬੂਤ * (ਜਰੂਰੀ)
ਪੂਰਾ ਪੱਤਾ		3.	ਸਨਾਖਤ (identity) ਦਾ ਸਬੂਤ ** (ਜਰੂਰੀ)
		4.	ਰਿਹਾਇਸ਼ੀ ਫਲੈਟ ਸਬੰਧੀ ਰਜਿਸਟਰੀ/ਅਲਾਟਮੈਂਟ ਦੀ ਕਾਪੀ
ਪਿੰਨ ਕੋਡ		5.	ਪਲਾਟ ਸਬੰਧੀ ਰਜਿਸਟਰੀ / ਅਲਾਟਮੈਂਟ ਦੀ ਕਾਪੀ
ਤਹਿਸੀਲ		6.	ਖੇਤੀਬਾੜੀ ਦੀ ਜਮੀਨ ਸਬੰਧੀ ਫਰਦ / ਰਜਿਸਟਰੀ ਦੀ ਕਾਪੀ
ਜ਼ਿਲ੍ਹਾ		7.	ਹੋਰ ਦਸਤਾਵੇਜ਼ (ਵੇਰਵੇ ਸਹਿਤ)
ਮੋਬਾਈਲ ਨੰਬਰ			
ਅਧਾਰ ਨੰਬਰ/ ਵੋਟਰ ਕਾਰਡ ਨੰਬਰ/ ਡਰਾਈਵਿੰਗ ਲਾਈਸੈਂਸ ਨੰਬਰ/ ਪਾਸਪੋਰਟ ਦਾ ਵੇਰਵਾ			

#### ਧਿਆਨ ਵਿੱਚ ਰੱਖੋ ਗਏ ਨੁਕਤੇ

1. ਪਰਿਵਾਰ ਦੀ ਪ੍ਰੀਭਾਸ਼ਾ:- ਬਿਨੈਕਾਰ, ਉਸ ਦੇ ਮਾਤਾ ਪਿਤਾ ਅਤੇ 18 ਸਾਲ ਦੀ ਉਮਰ ਤੋਂ ਘੱਟ ਭੈਣ/ਭਰਾ, ਉਸ ਦੇ ਪਤੀ/ਪਤਨੀ ਅਤੇ 18 ਸਾਲ ਦੀ ਉਮਰ ਤੋਂ ਘੱਟ ਬੱਚੇ।
2. ਸਾਰੇ ਵਸੀਲਿਆਂ ਤੋਂ ਬਿਨੈਕਾਰ ਅਤੇ ਉਸਦੇ ਪਰਿਵਾਰ ਦੀ ਪਿਛਲੇ ਇੱਕ ਵਿੱਤੀ ਸਾਲ ਦੀ ਸਾਲਾਨਾ ਆਮਦਨ ਜਿਵੇਂ ਸੈਲਰੀ, ਖੇਤੀਬਾੜੀ, ਬਿਜਨਸ, ਪ੍ਰੋਫੈਸਨ ਅਤੇ ਵਿਆਜ ਆਦਿ ਸ਼ਾਮਲ ਕੀਤੀ ਗਈ ਹੈ।
3. ਸਾਰੇ ਭਾਰਤ ਵਿੱਚ ਬਿਨੈਕਾਰ ਅਤੇ ਉਸਦੇ ਪਰਿਵਾਰ ਦੀ ਜਮੀਨ/ਜਾਇਦਾਦ ਦੁਆਰਾ ਵੱਖ-ਵੱਖ ਥਾਵਾਂ ਵਿੱਚ ਜਮੀਨ/ਜਾਇਦਾਦ/ਫਲੈਟ ਨੂੰ ਜੋੜ ਦਿੱਤਾ ਗਿਆ ਹੈ।

ਮਿਤੀ:

ਬਿਨੈਕਾਰ ਦੇ ਹਸਤਾਖਰ

- \* ਰਿਹਾਇਸ਼ ਦੇ ਸਬੂਤ ਵਜੋਂ ਪਾਣੀ/ਬਿਜਲੀ ਦਾ ਬਿੱਲ, ਟੈਲੀਫੋਨ ਬਿੱਲ ਜਾਂ ਰੈਂਟ ਐਗਰੀਮੈਂਟ ਆਦਿ ਦੀ ਕਾਪੀ ਵਿੱਚੋਂ ਕੋਈ ਇੱਕ ਸਵੈ ਤਸਦੀਕ ਕਰਕੇ ਨਾਲ ਨੱਥੀ ਕਰੋ।
- \*\* ਸਨਾਖਤ ਦੇ ਸਬੂਤ ਵਜੋਂ ਅਧਾਰ ਨੰਬਰ/ਵੋਟਰ ਕਾਰਡ ਨੰਬਰ/ਡਰਾਈਵਿੰਗ ਲਾਈਸੈਂਸ ਨੰਬਰ/ਪਾਸਪੋਰਟ ਆਦਿ ਵਿੱਚੋਂ ਕੋਈ ਇੱਕ ਸਵੈ ਤਸਦੀਕ ਕਰਕੇ ਨੱਥੀ ਕਰੋ।

## ਆਰਥਿਕ ਤੌਰ ਤੇ ਕਮਜ਼ੋਰ ਵਰਗ ਦੇ ਸਰਟੀਫਿਕੇਟ ਲਈ ਪਰਿਵਾਰ ਦੀ ਆਮਦਨ/ਜਾਇਦਾਦ ਬਾਰੇ ਸਵੈ ਘੋਸ਼ਣਾ

ਹਲਫ਼ ਨਾਲ਼ ਬਿਆਨ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੈਂ \_\_\_\_\_ ਪੁੱਤਰ/ਪੁੱਤਰੀ/ਪਤਨੀ  
ਸ੍ਰੀ \_\_\_\_\_ ਵਾਸੀ \_\_\_\_\_  
ਡਾਕਖਾਨਾ \_\_\_\_\_ ਤਹਿਸੀਲ \_\_\_\_\_ ਜਿਲਾ \_\_\_\_\_  
ਦਾ/ਦੀ ਵਸਨੀਕ ਹਾਂ। ਰਿਹਾਇਸ਼ ਦੇ ਸਬੂਤ ਵਜੋਂ \_\_\_\_\_ ਸਬੂਤ ਦੀ ਸਵੈ-ਤਸਦੀਕ ਕੀਤੀ  
ਕਾਪੀ ਨੱਥੀ ਹੈ।

2. ਮੈਂ \_\_\_\_\_ ਜਾਤੀ ਨਾਲ਼ ਸਬੰਧ ਰੱਖਦਾ/ਰੱਖਦੀ ਹਾਂ ਅਤੇ ਇਹ ਜਾਤੀ ਕੇਂਦਰ  
ਸਰਕਾਰ ਵੱਲੋਂ ਅਨੁਸੂਚਿਤ ਜਾਤੀਆਂ/ਅਨੁਸੂਚਿਤ ਕਬੀਲਿਆਂ/ਹੋਰ ਪੱਛੜੀਆਂ ਸ਼੍ਰੇਣੀਆਂ ਦੀ ਸੂਚੀ ਵਿੱਚ ਸ਼ਾਮਲ ਨਹੀਂ ਹੈ।

3. ਮੇਰੇ ਪਰਿਵਾਰ ਦੇ ਹੇਠ ਲਿਖੇ ਮੈਂਬਰ ਹਨ:-

ਲੜੀ ਨੰ:	ਮੈਂਬਰ ਦਾ ਨਾਂ	ਉਮਰ	ਰਿਸਤਾ	ਕੰਮ/ਪੇਸ਼ਾ
1.	2.	3.	4.	5.
(i)				
(ii)				
(iii)				
(iv)				

4. ਇਹ ਕਿ ਮੇਰੀ ਅਤੇ ਮੇਰੇ ਪਰਿਵਾਰ ਦੀ ਪਿਛਲੇ ਵਿੱਤੀ ਸਾਲ (1 ਅਪ੍ਰੈਲ \_\_\_\_\_ ਤੋਂ 31 ਮਾਰਚ \_\_\_\_\_) ਦੌਰਾਨ ਸਾਰੇ  
ਵਸੀਲਿਆਂ ਤੋਂ ਆਮਦਨ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੈ:-

(i)	ਸਰਕਾਰੀ/ਗੈਰ ਸਰਕਾਰੀ ਨੌਕਰੀ ਦਾ ਵੇਰਵਾ ਅਤੇ ਉਸ ਦੀ ਤਨਖਾਹ ਤੋਂ ਕੁੱਲ ਆਮਦਨ	
(ii)	ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੀ ਪੈਨਸ਼ਨ ਆਦਿ ਤੋਂ ਕੁੱਲ ਆਮਦਨ	
(iii)	ਬੈਂਕਾਂ ਵਿੱਚ ਫਿਕਸ ਡਿਪਾਜਿਟ/ਸੇਵਿੰਗ ਬੈਂਕ ਖਾਤਿਆਂ ਤੋਂ ਵਿਆਜ ਦੀ ਕੁੱਲ ਆਮਦਨ	
(iv)	ਗੈਰ ਬੈਂਕਿੰਗ ਵਿੱਤੀ ਅਦਾਰਿਆਂ ਤੋਂ ਕੁੱਲ ਆਮਦਨ	
(v)	ਖੇਤੀਬਾੜੀ/ਬਾਗਬਾਨੀ/ਪਸ਼ੂ ਪਾਲਣ ਤੋਂ ਆਮਦਨ	
(vi)	ਕਮਰਸੀਅਲ ਪ੍ਰਾਪਰਟੀ ਜਿਵੇਂ ਕਿ ਦੁਕਾਨ, ਸ਼ੋਅ ਰੂਮ ਆਦਿ ਤੋਂ ਕਿਰਾਏ ਦੀ ਆਮਦਨ	
(vii)	ਰਿਹਾਇਸ਼ੀ ਪ੍ਰਾਪਰਟੀ ਤੋਂ ਕਿਰਾਏ ਦੀ ਆਮਦਨ	
(viii)	ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੇ ਹੋਰ ਵਿਉਂਤਪਾਰ/ਕਾਰੋਬਾਰ ਤੋਂ ਹੋਈ ਆਮਦਨ	
(ix)	ਮਿਊਚਲ ਫੰਡਜ਼/ਸਟਾਕ ਮਾਰਕੀਟ ਤੋਂ ਹੋਈ ਆਮਦਨ	
(x)	ਕਿਸੇ ਪੇਸ਼ੇ ਜਿਵੇਂ ਕਿ ਡਾਕਟਰੀ, ਵਕਾਲਤ, ਆਰਕੀਟੈਕਟ, ਚਾਰਟਡ ਅਕਾਊਂਟੈਂਟ ਆਦਿ ਤੋਂ ਪਰਿਵਾਰਕ ਮੈਂਬਰਾਂ ਦੀ ਸਲਾਨਾ ਆਮਦਨ	
(xi)	ਕਿਸੇ ਹੋਰ ਸਾਧਨ ਤੋਂ ਆਮਦਨ	
	ਕੁੱਲ ਆਮਦਨ	

5. ਮੇਰੀ ਅਤੇ ਮੇਰੇ ਪਰਿਵਾਰ ਦੀ ਕੁੱਲ ਜਾਇਦਾਦ ਦਾ ਵੇਰਵਾ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੈ:-

ਖੇਤੀਬਾੜੀ/ਬਾਗਬਾਨੀ ਵਾਲੀ ਕੁੱਲ ਜਮੀਨ ਦਾ ਵੇਰਵਾ (ਸਥਾਨ ਅਤੇ ਖੇਤਰਫਲ)		
ੳ)	ਜਿਲੇ ਵਿੱਚ ਜੇਕਰ ਖੇਤੀਬਾੜੀ/ਬਾਗਬਾਨੀ ਜਮੀਨ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ਅ)	ਜਿਲੇ ਤੋਂ ਬਾਹਰ ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ ਜੇਕਰ ਖੇਤੀਬਾੜੀ/ਬਾਗਬਾਨੀ ਮੀਨ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ੲ)	ਪੰਜਾਬ ਰਾਜ ਤੋਂ ਬਾਹਰ ਜੇਕਰ ਖੇਤੀਬਾੜੀ/ਬਾਗਬਾਨੀ ਜਮੀਨ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ਰਿਹਾਇਸ਼ੀ ਮਜ਼ੀਨ ਜਾਂ ਫਲੈਟ ਦਾ ਵੇਰਵਾ (ਸਥਾਨ, ਮਿਣਤੀ ਅਤੇ ਖੇਤਰਫਲ ਆਦਿ)		
ੳ)	ਜਿਲੇ ਵਿੱਚ ਜੇਕਰ ਕੋਈ ਰਿਹਾਇਸ਼ੀ ਪ੍ਰਾਪਰਟੀ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ਅ)	ਜਿਲੇ ਤੋਂ ਬਾਹਰ ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ ਜੇਕਰ ਕੋਈ ਰਿਹਾਇਸ਼ੀ ਪ੍ਰਾਪਰਟੀ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ੲ)	ਪੰਜਾਬ ਰਾਜ ਤੋਂ ਬਾਹਰ ਜੇਕਰ ਕੋਈ ਰਿਹਾਇਸ਼ੀ ਪ੍ਰਾਪਰਟੀ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ਕਮਰਸ਼ੀਅਲ ਜਾਇਦਾਦ ਦਾ ਵੇਰਵਾ (ਸਥਾਨ, ਮਿਣਤੀ ਅਤੇ ਖੇਤਰਫਲ ਆਦਿ)		
ੳ)	ਜਿਲੇ ਵਿੱਚ ਜੇਕਰ ਕੋਈ ਕਮਰਸ਼ੀਅਲ ਪ੍ਰਾਪਰਟੀ ਹੈ ਤਾਂ ਉਸਦਾ ਵੇਰਵਾ:-	
ਅ)	ਜਿਲੇ ਤੋਂ ਬਾਹਰ ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ ਜੇਕਰ ਕੋਈ ਕਮਰਸ਼ੀਅਲ ਪ੍ਰਾਪਰਟੀ ਹੈ ਤਾਂ ਉਸ ਦਾ ਵੇਰਵਾ:-	
ੲ)	ਪੰਜਾਬ ਰਾਜ ਤੋਂ ਬਾਹਰ ਜੇਕਰ ਕੋਈ ਕਮਰਸ਼ੀਅਲ ਪ੍ਰਾਪਰਟੀ ਹੈ ਤਾਂ ਉਸ ਦਾ ਵੇਰਵਾ:-	

6. ਮੈਂ ਤਸਦੀਕ ਕਰਦਾ/ਕਰਦੀ ਹਾਂ ਕਿ ਮੇਰੀ ਅਤੇ ਮੇਰੇ ਪਰਿਵਾਰ ਦੀ ਸਾਰੇ ਕਸੀਲਿਆਂ ਤੋਂ ਕੁੱਲ \_\_\_\_\_ ਰੁਪਏ ਸਾਲਾਨਾ ਆਮਦਨ ਹੈ ਜੋ ਕਿ ਅੱਠ ਲੱਖ ਰੁਪਏ ਤੋਂ ਘੱਟ ਹੈ।

ਇਹ ਵੀ ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਮੇਰੇ ਅਤੇ ਮੇਰੇ ਪਰਿਵਾਰ ਕੋਲ ਹੇਠ ਲਿਖੀਆਂ ਸੰਪਤੀਆਂ ਨਹੀਂ ਹਨ:-

1. 5 ਏਕੜ ਜਾਂ ਉਸ ਤੋਂ ਵੱਧ ਖੇਤੀਬਾੜੀ ਜਮੀਨ;
2. ਨੇਟੀਫਾਈਡ ਮਿਊਂਸਪੈਲਿਟੀ ਵਿੱਚ 1000 ਸੁਕੇਅਰ ਫੁੱਟ ਜਾਂ ਉਸ ਤੋਂ ਵੱਧ ਦੇ ਰਿਹਾਇਸ਼ੀ ਫਲੈਟ;
3. ਨੇਟੀਫਾਈਡ ਮਿਊਂਸਪੈਲਿਟੀ ਵਿੱਚ 100 ਵਰਗ ਗਜ਼ ਜਾਂ ਇਸ ਤੋਂ ਵੱਧ ਦਾ ਰਿਹਾਇਸ਼ੀ ਪਲਾਟ;
4. ਨੇਟੀਫਾਈਡ ਮਿਊਂਸਪੈਲਿਟੀ ਤੋਂ ਇਲਾਵਾ ਹੋਰ ਖੇਤਰਾਂ ਵਿੱਚ 200 ਵਰਗ ਗਜ਼ ਜਾਂ ਇਸ ਤੋਂ ਵੱਧ ਦਾ ਰਿਹਾਇਸ਼ੀ ਪਲਾਟ।

ਬਿਆਨ ਕਰਤਾ

#### ਵੇਰੀਫਿਕੇਸ਼ਨ

ਉਪਰੋਕਤ ਸੂਚਨਾ ਬਿਲਕੁਲ ਮੁਕੰਮਲ ਅਤੇ ਸਹੀ ਹੈ ਅਤੇ ਉਕਤ ਵੇਰਵੇ ਸਬੰਧੀ ਕੋਈ ਵੀ ਗੱਲ ਛੁਪਾ ਕੇ ਨਹੀਂ ਰੱਖੀ ਗਈ।

ਮੈਂ ਇਹ ਜਾਣਦਾ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੇ ਦੁਆਰਾ ਦਿੱਤੀ ਗਈ ਸੂਚਨਾ ਝੂਠੀ ਸਾਬਤ ਹੁੰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਕਾਨੂੰਨ ਅਨੁਸਾਰ ਸਜ਼ਾ ਦਾ/ਦੀ ਭਾਗੀਦਾਰ ਹੋਵਾਂਗਾ/ਹੋਵਾਂਗੀ ਅਤੇ ਅਜਿਹੀ ਝੂਠੀ ਸੂਚਨਾ ਦੇ ਆਧਾਰ ਤੇ ਮੇਰੇ ਲਾਭ ਵਾਪਸ ਹੋ ਜਾਣਗੇ।

ਮਿਤੀ: \_\_\_\_\_

ਬਿਆਨ ਕਰਤਾ

ਸਥਾਨ \_\_\_\_\_

OFFICE OF TEHSILDAR \_\_\_\_\_

DISTRICT \_\_\_\_\_, PUNJAB

Income & Asset Certificate for EWS for appointment in civil posts and services in the  
Govt. of India and admission in educational institutions of Govt. of India.

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

VALID FOR THE YEAR 20\_\_\_\_ - 20\_\_\_\_

This is to certify that Shri/Smt./Kumari..... son/daughter/wife of  
..... resident of ..... Post Office  
..... District ..... in the State of Punjab Pin Code  
..... whose photograph is below, belongs to Economically Weaker Sections, since the  
gross annual income\* of his/her family\*\* is below Rs. 8.00 lakh (Rupees Eight Lakh only) for  
the financial year 20 ..... - 20 .....

His/her family does not own or possess any of the following assets\*\*\*

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than notified municipalities.

2. Shri/Smt./Kumari ..... belongs to a caste which is not recognized as  
a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

3. This certificate is being issued on the basis of the self-declaration by the applicant.

Recent Passport size  
photograph of the  
applicant

Signature with seal of Office

Name & Designation

Date:

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\* Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\* \* Note 2: The term 'Family' for this purpose include the person, who seeks benefit of  
reservation, his/her parents and siblings below the age of 18 years as also his/her  
spouse and children below the age of 18 years.

\*\*\* Note 3: The property held by a 'Family' in different locations or different places/cities have  
been clubbed while applying the land or property holding test to determine EWS.

**AFFIDAVIT**

I,.....S/o,D/o..... resident  
of.....  
..... do hereby solemnly affirm and declare as under:-

1. That, in case I am found in eligible by way of false or forged documents, attached with my application, I shall be liable for criminal and legal proceedings against me.

DATE  
PLACE

DEPONENT

**Verification**

Verified on this .....day of ....., 2021 that the contents of my above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed there of.

DATE  
PLACE

DEPONENT