



# Punjab State Biotech Corporation

(Department of Science, Technology & Environment, Punjab)

**Camp Office:** C-134, Industrial Focal Point, Phase VIII, Mohali – 160071

Phone: 0172 5020893, 5020896; Email : [biotechparkmohali@gmail.com](mailto:biotechparkmohali@gmail.com)

**Advt. No. PSBC/2021 /01**

Punjab State Biotech Corporation invites applications to fill up the following post purely on contractual basis, initially for a period of one (01) year extendable as per requirement:

(i) **Name of the Post: Executive - (01 no.)**

**Gross Monthly remuneration:** Rs. 30,000 per month

**Qualifications & Experience:** Graduate with MBA from a recognized and reputed institute

**Desirable:** Person with relevant experience shall be preferred.

**Age:** 30 yrs or below

**Job Profile:** To assist managerial staff in day to day activities for promotion of Life Sciences sector & related jobs.

The above is indicative job profile and may vary as per needs of the Corporation from time to time.

- Candidates having requisite qualifications and experience may submit application in the prescribed format **PROFORMA-I** which is available on the website of PBTI i.e. [www.pbttilabs.com](http://www.pbttilabs.com) along with the demand draft (Non-refundable) of Rs.500/- in favour of "Punjab State Biotech Corporation" payable at Chandigarh/Mohali and accompanied with the copy of following documents be submitted on or before the **due date i.e. 27.05.2021**:

- 1) Matriculation Certificate (for age proof) ;
- 2) Certificate of Qualifying Degree/Diploma along with mark sheets ;
- 3) Certificates of other qualifications, if any ;
- 4) Certificates in proof of experience clearly indicating the length and line of experience as per eligibility conditions ;
- 5) Community certificate, if applicable ;
- 6) DD for Rs.500/- for UR applicants in original. (Applicant are required to mention the name & post applied for on back side of DD on or before due date. No fee will be payable by Schedule Caste (SC)/ Schedule Tribes (ST) candidates.

After sending the hard copy, the candidates are also required to send a soft copy in M.S. Word format of the **PROFORMA-II** through e-mail on PSBC's e-mail address i.e. : [biotechparkmohali@gmail.com](mailto:biotechparkmohali@gmail.com)

Incomplete or without fees applications will not be considered. The Appointing Authority reserves the right to reject any or all applications without assigning any reason.

**AF&AO**