

OFFICE OF THE DISTRICT & SESSIONS JUDGE : RUPNAGAR

PUBLIC NOTICE

Applications are invited from the eligible candidates alongwith three recent identical passport size photographs, strictly on the prescribed performa attached with the notice, till 07.10.2021 at 05:00 P.M. for filling up 06 (Six) posts of Process Server, 08 (Eight) posts of Peon and 02 (Two) posts of Sweeper on regular basis.

Sr No.	Post	No. of Posts	Pay Scale	Educational Qualification	Age Limit
1.	Process Server	6 (Six) ESM=2 SC=1 BC =2 Handicapped=1	Fixed monthly emoluments in the pay scale of Rs.4900-10680 +1800 G.P. as per Pb. Govt. Letter No. 7/204/2012-4FPI/66 dated 15.1.2015 or as admissible from time to time.	Should be matriculate with knowledge of Punjabi Language	The candidates should not be below 18 years and not above 35 years of age as on 01.07.2021. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government.
2.	Peon	8 (Eight) ESM=3 ESM(BC)=1 Freedom fighter=1 Sportsman=1 Sportsman(SC)=1 Handicapped=1	Fixed monthly emoluments in the pay scale of Rs.4900-10680 +1650 G.P. as per Pb. Govt. Letter No. 7/204/2012-4FPI/66 dated 15.1.2015 or as admissible from time to time.	Should have knowledge of Punjabi Language upto middle standard.	The candidates should not be below 18 years and not above 35 years of age as on 01.07.2021. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government.
3.	Sweeper	2 (Two) SC=2	Fixed monthly emoluments in the pay scale of Rs.4900-10680 +1650 G.P. as per Pb. Govt. Letter No. 7/204/2012-4FPI/66 dated 15.1.2015 or as admissible from time to time.	Should have knowledge of Punjabi Language upto middle standard.	The candidates should not be below 18 years and not above 35 years of age as on 01.07.2021. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government.

Note:-

1. Attested copies of relevant testimonials i.e. proof of qualification, date of birth etc. must be attached with the applications and should reach in this office by 5.00 P.M. of 07.10.2021. No application will be entertained thereafter.

2. The date of Interview:-
3. a) for the post of Sweeper 18.10.2021 and 19.10.2021 (also see on the website of Rupnagar Sessions Division).
b) for the post of Process server and peon w.e.f 25.10.2021 onwards (also see on the website of Rupnagar Sessions Division).
4. Incomplete applications will be rejected summarily without any notice.
5. All the candidates must bring the original testimonials with them, at the time of interview. No TA/D.A. will be paid to the candidates appearing for interview and no separate information regarding interview will be given.
6. If no candidate from reserved category is found suitable, then the said posts will be offered to the candidates belonging to the General category.
7. Number of posts mentioned above may increase or decrease. In case of administrative reasons arising later on, the interview for the aforesaid posts can be cancelled/postponed, this office will not be responsible.
8. In the application, it should be clearly mentioned as to whether any FIR/CrI. Case was/is registered/pending against the applicant, with the police or any Court. If yes, status of the same be attached with the application.
9. Merely satisfying the eligibility criteria does not entitle a candidate to be selected. The undersigned reserves the right to alter/modify or change any of the term and conditions including selection criteria etc. spelt out in the advertisement.
10. The candidates who had already applied for the posts of Sweeper in view of this office notice dated 09.07.2021, need not to apply again.

H. J. J.
DISTRICT & SESSIONS JUDGE
RUPNAGAR.

Endst.No. 9917-9920 Dated, Rupnagar, the 10th September, 2021.

Copy forwarded:-

1. All the District & Sessions Judges in the State of Punjab with the request to obtain and send the applications alongwith service record of retrenched/surplus Process servers, Peons and Sweepers, if any to this office on or before 07.10.2021.
2. The Manager, The Tribune, Chandigarh and Ajit (Punjabi) Jalandhar, with the request to publish the above mentioned notice in your newspaper on 14.09.2021 and send the copy of newspaper alongwith bill to this office, at the earliest.
3. The District Employment Office, Employment Exchange, Rupnagar for sending the list of eligible candidates for the above said posts on or before 07.10.2021. List already sent by your office vide No. 208820/2021 dated 12.07.2021 as per notice dated 09.07.2021 need not be sent again.
4. Daftri of this office with the direction to display this notice on the Notice Board of this office.
5. The System Officer of this office to upload this notice on the website of Rupnagar Sessions Division.

H. J. J.
DISTRICT & SESSIONS JUDGE
RUPNAGAR.

OFFICE OF DISTRICT & SESSIONS JUDGE, RUPNAGAR.

APPLICATION FOR THE POST OF PROCESS SERVER/PEON/SWEEPER

To

The District & Sessions Judge,
Rupnagar.

Recent
Passport Size
Photograph

1. Name (In block Letters) : _____
2. Father/Husband's Name : _____
3. Date of Birth : _____
4. Communication Address : _____

5. Permanent Address : _____

6. Contact No. : _____
7. Email Address : _____
8. Category : _____
(attach proof)
9. Education Qualification : _____
10. Whether any FIR/Crl. : _____
Case is/was pending
Or registered.

Declaration:-

I hereby certify that the above said particulars are correct and true to the best of my knowledge and nothing has been concealed therein and if any information found false, my candidature will liable to be rejected.

(Signature of the Applicant)

List of Documents (Attested) to be attached:

1. Proof of Date of Birth.
2. Educational Qualification Certificates.
3. Caste Certificate / Category Certificate or any other certificate, for which seeking age relaxation.
4. Experience certificate, if any.
5. Identity Proof.
6. Three Identical Passport Size Photographs.